

## STEPS TO INITIAL NCAA ELIGIBILITY

### Juniors/Seniors Must:

1. At the beginning of your junior year, log on to the Eligibility Center Website at [www.eligibilitycenter.org](http://www.eligibilitycenter.org) and register. There is an \$80 application fee.
2. Double check to make sure that you are taking courses that match your high school's NCAA List of Approved Core Courses. This list can be accessed electronically at [www.eligibilitycenter.org](http://www.eligibilitycenter.org).
3. Register to take the ACT, SAT or both, using Eligibility Center code, "9999" as a score recipient. (SAT/ACT exams should be taken in spring of your junior year, i.e., March, May)
4. Contact Sean Ford prior to the end of your junior year to sign a **transcript release form**. Once the **transcript release form** is signed by parent or guardian, and turned in to Mr. Ford, an official transcript will be sent to the Eligibility Center after completing your junior year. **Transcript Release forms can be found on the Counseling Center website** (*The Eligibility Center does **NOT** accept faxed transcripts*). **Contact Sean Ford @ 559-327-5084, or [seanford@cusd.com](mailto:seanford@cusd.com) for instructions about the transcript release form.**
5. Prior to or during the February/March registration process for your senior year, check with your guidance counselor and the Eligibility Center to determine the number of core courses that need to be completed your senior year. (*Make an appointment with your counselor to verify core courses for eligibility.*) Contact the Counseling Center at 327-5056.
6. **TRANSCRIPTS FOR INCOMING SENIOR ATHLETES ARE SUBMITTED TO THE NCAA ELIGIBILITY CENTER IN THE FALL, AND FINAL TRANSCRIPTS ARE SENT IN JUNE AFTER COMPLETION OF ALL HIGH SCHOOL COURSES.**
7. **CNHS School Code: 050628**

