

**SCHOOL SITE COUNCIL (SSC)**  
**ORIENTATION FIRST QUARTER MEETING AGENDA**  
Functioning as the School Advisory Committee (SAC)  
**October 10, 2018**



1. **Call to Order and Welcome**

- Call to order, welcome and sign-in
  - Meeting called to order at 12:14
- Introduce New and Returning Members
- Establish a Quorum if one is not established review CUSD Quorum Protocol, in the SSC/ELAC Training Guide
  - Quorum established; students arriving late from PSAT
- Approval of Agenda
  - Kaitlyn Vargas motion to approve; second Amy Grannis
  - Motion approved unanimously
- Public Comments and Unfinished Business

2. **Election of Officers**

- Chairperson- Danielle Bacon 2<sup>nd</sup> by Marty
- Vice Chairperson Ursula Ruiz 2<sup>nd</sup> Amy
- Recording Secretary LisaMarie Slater
- Student Representative(s) at the Secondary Level McKay Anderson
- Benton Lewis 2<sup>nd</sup>
- 2<sup>nd</sup> Monica Morandi
- District Advisory Committee Member (DAC) and submit DAC Representative Virginia Johnson ELAC = Chen Hsiao-Feng
- Marty Swift 2<sup>nd</sup>
- Elect DELAC Representative (Parent of EL Student) none

3. **Discuss and Approval of the Minutes from 2018 Quarter IV SSC Meeting**

- Discuss how the minutes for each meeting will be taken and approval process
- Review Discuss and Approve Quarter IV Minutes
  - Kaitlyn Vargas motion to approve; second Kelsey Smith
  - Motion approved unanimously

4. **School Site Council (SSC) Training**

- Robert's Rules of Order (Handouts)
  - Jennifer Enns reviewed handouts and general rules
- Report purpose of DAC and SSC representatives
- Title III English Learner Funds (EL and Immigrant)
- Establish School SAC and DAC: Board Policy #9203  
California Education Code (EC) Section 4423 – SSC Designation  
” *Approve the SSC to Function as the SAC*” (EC) Section 52852
- Distribute and discuss *SSC and ELAC Training Guide*, Board Policy #7503
- Review Board Policies Relating to Categorical Programs #3504
- Review Board Policies Relating to the Local Educational Agency Plan (LEAP) #7502
- Review Board Policy CUSD Uniform Complaint #9208 and Williams Act #9211
- Review CUSD Board Policy 9209 (for Non-Title I Schools)
- Public Meeting Laws
- Funding Sources and Types of Programs Included in the Consolidated Application
- Categorical Funding and Budget Process
  - All above items presented and reviewed by Jennifer Enns

5. **Present Single Plan for Student Achievement (SPSA)**
  - Local Control Funding Formula (LCFF) and Local Control Accountability Plan (LCAP) California Educational Funding
  - Discuss and Seek Input on SPSA Purpose
  - Categorical Budget, Page 6 and Allocations (present and approve)
    - Groups discussed needs, rationale for allocations
    - Amy Grannis motion to approve; second Kathie Aschenbrenner
    - Motion approved unanimously
  - Discuss and Establish Dates, Place, Time and Topics for Future SSC Meetings
6. **Future SSC Meetings**
  - Meeting Dates**
    - 2<sup>nd</sup> Quarter Meeting December 5, 2018
    - 3<sup>rd</sup> Quarter Meeting March 13, 2019
    - 4<sup>th</sup> Quarter Meeting May 15, 2019
7. **Public Input**
8. **Adjournment**
  - Kirsten Aguilar motion to approve; second Kaitlyn Vargas
  - Motion approved unanimously

**“Federal Funds were not used to pay for the cost of food or beverages”**

**Second Quarter SSC Meeting Date and Time: December 5, 2018**

