



CLOVIS NORTH EDUCATIONAL CENTER
GRANITE RIDGE INTERMEDIATE SCHOOL ♦ CLOVIS NORTH HIGH SCHOOL
“Home of the Broncos”

September 2019

Dear AP Students and Parents:

Taking the Advanced Placement exams is an important part of all AP courses. Clovis North High School desires that all students who are **currently enrolled** in an AP course for the 2019-2020 school year take the AP exam. Scoring well on an AP exam can often earn student's college credit for their high school class, saving a significant amount on tuition.

For the 2020 AP exams, students at Clovis North High School will be registering online. This year it will be a 2- step process. The fee for each AP exam, as set by College Board, is \$94.00 along with a one-time Administrative fee of \$5.00 by Total Registration.

Step 1: Total Registration (TR)

This registration will take a few minutes and can be completed from any computer with internet access. Visit www.TotalRegistration.net/AP/050628 **School code 050628**. Once you are registered with TR, you will receive a confirmation with a join code for your class to complete **step 2** with College Board.

Step 2: College Board

Visit myap.collegeboard.org using your college board student account. This is the same account you use to access your AP/PSAT scores. If you do not have an account, click on the **Sign-up link**. You will need your **Join Codes** that you received after registering on Total Registration.

Online exam registration will begin on Monday, September 16, 2019, and ends Sunday, March 1, 2020

In order to register, students should click on the links provided on the school website. To complete registration, students must answer all the required questions. Registration is not complete until students have printed the pdf of the confirmation page that is provided at the end. We know that parents may desire to register their students for exams. We strongly recommend that parents and students are both present while registering to ensure that the correct exams are ordered.

Clovis North High School desires that every student be able to take their AP exams. Students requiring financial assistance should contact Mr. Jonathan Bowns, jonathanbowns@cusd.com, the Clovis North High School AP Coordinator, to learn more or by calling 327-5079.

Clovis North High School is excited to offer families the convenience of paying exam fees online at the time of registration. Please be sure to have a **credit card or debit card available before beginning registration**. Paying online is a great way to make sure that payment has been made while avoiding mailing payment.

2770 E. INTERNATIONAL AVE. • FRESNO, CALIFORNIA 93730 • 559-327-5000

Joshua Shapiro, Ed.D., *Principal*
Tami Graham, Laurel Graves, *Deputy Principals*
Yvette Adams, Jonathan Bowns, Alicynne Chaney, Anthony Follis,
Coby Lindsey, Kaitlyn Vargas, Tom Wright, *Learning Directors*



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IMPORTANT AP DATES:

School Code: 050628

Registration Link: www.TotalRegistration.net/AP/050628

AP Exam Registration Dates	September 16, 2019 – March 1, 2020
Late Registration (incurring a \$40 late fee per exam)	November 3, 2019 - March 1, 2020
Last Day to Register for AP Exam (NO EXCEPTIONS)	March 1, 2020
Cancellation Deadline (full refund of exam fee only)	By November 10, 2019
Cancellation Deadline (partial refund \$54 per exam)	By March 1, 2020
Cancellation Deadline (NO REFUND)	After March 1, 2020

AP EXAM FEES:

AP Exam	\$94.00 per exam
Total Registration Admin Fee	\$5.00 per student registration
Late Registration Fee	Additional \$40.00 per exam
Unused Exam Fee: For all “no shows” and cancellations after March, 1 2020.	Additional \$40.00 per exam (will be added to student obligation list if unpaid)

ALTERNATE TESTING: If you have a conflict for your regular scheduled AP exam please email Mrs. Traxinger at kamaltraxinger@cusd.com or stop by the Wild Horse Cluster Office between the hours of 7:30-3:00.

Alternate Test Fee	\$60.00
2 or more exams same date and time	No charge
3 or more exams on the same day	No charge
Sport or school co-curricular event	No charge Contact Jon Bowns at jonathanbowns@cusd.com or stop by the Wild Horse Cluster Office to sign up for the alternate exam
Absent or late for regular scheduled exam	No rescheduling- student pays \$40 unused exam fee. All unpaid fees will be added to the student obligation list

AP Fee Waivers

Free and Reduced Lunch (<i>must be enrolled</i>)	\$5.00 per exam
Financial Assistance (based on 2018 Federal Income) Complete Fee Waiver form and attach a copy of your 2018 1040 tax form	\$53.00 per exam

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Additional AP Policy Information

No Makeup Exams- College Board does not offer a make-up exam if a student is absent on the day of their exam. The exam fee is non-refundable, and the student/parent will incur an added **\$40.00** unused test fee per exam. Any unpaid fee will be added to the student obligation list.

Fee Waiver Form-Financial assistance forms may be picked up from Mrs. Traxinger in the Wild Horse Cluster Office before school, during lunch and after school. The form will also be available on the CNEC website and Total Registration site.

Free and Reduced Meal Form- Forms may be picked up from Mrs. Traxinger in the Wild Horse Cluster Office before school, during lunch and after school. The form will also be available on the CNEC website and Total Registration site under additional documents. You may also apply online by visiting www.cusd.com under Campus Catering.

Testing Accommodations- **1/10/19** is the final day to submit a request for accommodations to the College Board. Contact JonathanBowns@cusd.com to submit your paperwork.

Thank you,
Jonathan Bowns
Learning Director, AP Coordinator
Clovis North High School